

RE: Meeting with Jessica

Subject: RE: Meeting with Jessica

From: Elisabeth Cutler </O=LABID/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=ELIZABETH CUTLER9A1>

Date: 02/27/2017 12:05 PM

To: "Shawn Bratton" <sbratton@ccala.org>

Carol is not available at 12:30pm. She has a 2pm meeting tomorrow that I probably can adjust, would that work?

From: Shawn Bratton

Sent: Monday, February 27, 2017 11:58 AM

To: Elisabeth Cutler; Suzanne Holley CCA

Subject: RE: Meeting with Jessica

Jessica now has an opening for 15 mins at 12:30 pm on Wednesday - would that work?

 cid:image001

Shawn Bratton

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From: Elisabeth Cutler

Sent: Monday, February 27, 2017 11:55 AM

To: Shawn Bratton <sbratton@ccala.org>; Suzanne Holley CCA <sholley@ccala.org>

Subject: RE: Meeting with Jessica

My mistake – Tomorrow will not work anyway. I'll get back to you with some available times.

From: Shawn Bratton

Sent: Monday, February 27, 2017 11:50 AM

To: Elisabeth Cutler; Suzanne Holley CCA

Subject: RE: Meeting with Jessica

February 28, correct?

RE: Meeting with Jessica



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From: Elisabeth Cutler
Sent: Monday, February 27, 2017 11:49 AM
To: Suzanne Holley CCA <sholley@ccala.org>; Shawn Bratton <sbratton@ccala.org>
Subject: RE: Meeting with Jessica

Shawn,

As we discussed, let's hold March 28th at 11:30am (15 mins) in both Jessica and Carol's calendars until I can confirm with Carol later today.

Thanks.

From: Suzanne Holley CCA
Sent: Friday, February 24, 2017 4:34 PM
To: Shawn Bratton
Cc: Elisabeth Cutler
Subject: RE: Meeting with Jessica

Great. Thank you.

From: Shawn Bratton
Sent: Friday, February 24, 2017 4:18 PM
To: Suzanne Holley CCA
Cc: Elisabeth Cutler
Subject: RE: Meeting with Jessica

I will speak with Jessica to see when she can be available and will work with Elisabeth.



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From: Suzanne Holley CCA
Sent: Friday, February 24, 2017 4:17 PM
To: Shawn Bratton <sbratton@ccala.org>
Cc: Elisabeth Cutler <ECutler@downtownla.com>
Subject: RE: Meeting with Jessica

Happy to send the agenda but still need to schedule a time for she, Carol and I to talk before 3/8. As Carol is traveling quite a bit between now and then, it will likely need to be a call - not long - maybe 15 minutes. Can you work with Elizabeth on scheduling the call?

Thanks.

Suzanne

From: Shawn Bratton
Sent: Friday, February 24, 2017 8:17 AM
To: Suzanne Holley CCA
Subject: FW: Meeting with Jessica

Suzanne:

Unfortunately, Jessica has no openings on March 1. She asked that you draft an agenda and email it to her, and she will send you her edits.

Thanks,

Shawn



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From: Suzanne Holley CCA
Sent: Thursday, February 23, 2017 8:19 PM
To: Shawn Bratton <sbratton@ccala.org>
Subject: Meeting with Jessica

Can Carol and I get on Jessica's calendar the afternoon of 3/1 to review the 3/8 agenda?

RE: Meeting with Jessica

Should be max 30 minutes – likely less. 1:30 and 3:00 to 4:00 look good.

Thanks.

Suzanne

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—image003.png—



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image002.png 1.0 KB

image003.png 951 bytes